

FY13 AIE Arts Curriculum Project Reviewer Guiding Questions for Evaluating Narrative Outline Topics

Even though the narrative questions provided in the Arts Curriculum Project guidelines are written in a straightforward manner, determining if the overall narrative sufficiently addresses each of the four selection criterion can sometimes be difficult. Below please find some guiding questions that may help in deciding the extent to which the applicant has addressed each outline topic.

I. Program description (25 points)

- Does the applicant provide a clear picture of the proposed project? Are the activities clearly described and do they seem appropriate and realistic? Is it clear how the project will help to establish on-going arts in education programming/curricula?
- Does the applicant seem to have assessed the needs in the school or community regarding the uniqueness/differences from other similar activities?
- Is a rationale for expanding a previous Arts Curriculum Project addressed?
- Are the key participants and all of the artist(s) or outside consultant(s) named? Is it clear how the artist/consultants(s) will fit the needs of the program?

II. Access and diversity (25 points)

- Is it clear how persons with disabilities will have access to ACP activities?
- Is it clear how the ACP will take diversity issues into consideration?

III. Planning and implementation (25 points)

- Are the people involved with the planning process named? Are the key planning steps clearly outlined?
- Is it evident that the artist/consultant was involved with the planning and development of the Arts Curriculum Project? To what extent has the planning session prior to the project been considered?
- Does the applicant appear to have coordinated project activities with other relevant groups or organizations? Does the applicant include specific roles to be played by other groups?
- Does the applicant clearly demonstrate the potential long-range impact?
- Is a plan for educating policy makers about the importance of the arts clearly described?

IV. Follow-up and evaluation (25 points)

- Are specific roles indicated for the AIE program/on-site coordinator and other key participants?
- Are there any indications of improvement strategies or milestones for accomplishing project tasks?
- Is it clear how participants will benefit from the project?
- Is the evaluation design clear? Is it clear what instruments will be used to measure the program's value?
- Is it evident how the evaluation results will be used for continuous improvement?
- Are methods of documentation clearly described and is it evident how the results will be put to use?