

FY13 Collaborative Project Support Grant Application Checklist

The Collaborative Project Support application package consists of **ONE COMPLETE SET OF ALL REQUESTED MATERIALS**. Check off each item on the checklist and enclose a copy of this page with the two requested signatures at the bottom. Send as one package with disc or flash drive and printed support items.

One computer disc or flash drive with separate files for each part:

- Sections 1- 6 (Organization Information)
- Section 7 (Excel Budget Page)
- Section 8 (Narrative Outline)
- Bios of Artists Involved with Project
- Current Staff List
(include titles of all staff members with their areas of responsibility)
- Board of Directors
(list of board members with their areas of responsibility)
- Nonprofit Determination
(copy of first page only)
- Examples of Past Season's Marketing Material
(Enclose a file with representative examples of last season's promotional material of you or the collaborators. This can include scanned brochures, posters, reviews or articles or digital copies. If possible, add an additional page in the file with hyperlinks to online examples on your or your collaborator(s)' Website, Facebook page, or YouTube posts.)

One printed copy:

- Signed Checklist

By signing this application, the Director and Board President/Chair for the applicant organization certify that all the information contained in the application package is true and correct to the best of their knowledge, and that the organization will comply with the requirements outlined in [Legal Requirements](#).

signature of Collaborative Project Applicant Director

date

signature of Applicant Board President/Chair

date