

Arts in Education Artist Roster Application Instructions

Introduction

The Arts in Education (AIE) program is designed to strengthen the role of the arts in preK-12 educational settings by fostering aesthetic awareness and participation in the arts as an integral part of life and the basic education process.

Local schools and community nonprofit organizations may sponsor professional artists in preK-12 residencies at specific sites or in conjunction with other nonprofit community organizations to provide a way for artists to demonstrate their art form, create or perform works of art so that participants may observe the creative process and relate their art form to other preK-12 curriculum areas. During a residency, artists are based in a school or a community organization where they work with a site coordinator and key staff members to develop programs and activities based on the site's needs and facilities.

At the heart of the AIE residency program is the belief that an artist can make an invaluable contribution to the educational process. At the site, artist activities may include, but are not limited to:

- *instructing students
- *conducting in-service workshops
- *advising activity groups
- *initiating a community lecture series
- *developing curriculum material for arts education
- *organizing an exhibition of work by students, educators or themselves
- *encouraging advocacy efforts for the arts in education

Please note: Applicants should correlate their proposals to the Arkansas Department of Education's statewide goals for Arkansas students. These goals are established by the Arkansas Curriculum Frameworks (<http://arkansased.org/teachers/curriculum.html>), which define state academic standards for curriculum planning, and/or the Character-Centered Teaching Initiative (<http://arkansased.org/teachers/cct.html>), which integrates lessons on character development into the curriculum or other learning situations such as after school or summer programming.

The goal of the AIE residency program is to provide a continuous arts experience with substantial learning. The emphasis should focus on the artistic process more than the product. AIE residency programs are traditionally *sequential*- subject matter is chronologically ordered according to age-appropriateness and grade level, and *curriculum based*- the program demonstrates meaningful connections between the art form and other subject areas. The artist should work with an identified core group of participants who meet with the artist in repeated sessions and is no larger than a regular class size. The rest of the students may also gain an exposure to the artist and art form through assemblies, studio visits or short workshops. Typically, the artist is scheduled for no more than four hours of contact time per day. This means four one-hour or 45-50 minute sessions per day, with the remaining time used for the artist's own work or professional development. The residency schedule must be discussed between the artist and sponsor and approved by the artist prior to the start of the residency.

Artists in residence are not to be used as regular classroom educators with attendant duties and responsibilities. Residency programs should be developed to maximize the skills of the artist within the context of his or her individual discipline to ensure quality, in-depth arts and educational experiences for

the participants. For more information, copies of the booklet, "Planning a Successful Arts in Education Program," are available from the Arkansas Arts Council.

HOW ARTISTS APPLY FOR RESIDENCIES

1. DEADLINE

Completed AIE Artist Roster applications must be postmarked or hand delivered to the Arkansas Arts Council office by **4:30 p.m. on Friday, July 9, 2010**. The AIE Program Manager is available to assist with the Artist Roster application prior to deadline. For more information, contact Cynthia Haas, AIE Program Manager, at 501-324-9769 or cynthia@arkansasheritage.org.

2. APPLICATION INSTRUCTIONS AND REQUIRED MATERIALS

The application and all support materials must be typed or clearly printed. *Included with the signed and dated original application*, submit one copy each of items 1-3 below, collated in the following order:

1. The completed Arkansas Arts Council AIE Artist Roster application form (page1A).
2. Current resume that relates to the arts discipline with teaching, professional and performance and /or exhibition experience.
3. A list of three professional references from people who have first-hand experience with your artistic and/or teaching abilities and who will address your qualifications to work in this program. List name, address, telephone numbers (both day and evening), and email addresses.

Also include:

4. A current image on a CD-ROM depicting you alone and/or in the context of your residency. Only one image is required.
5. Support material/representation of work (see "Support Materials" section for specific material required for your art form). **Only 1 copy is required.**
6. A self-addressed, stamped envelope to return support materials.

Please note: All copies of material must be collated with the application form. Each copy of the application and support material should be paper or binder clipped in the upper left hand corner. **Please do not staple together or place any material in binders or covers.** The first page of the application is the first page of each set of copies. A separate application form and support materials are required for each arts discipline if not choosing to be listed under Interdisciplinary or Multidisciplinary categories. Faxed applications will not be accepted.

3. RESIDENCY DISCIPLINES

01 Dance- A. ballet B. ethnic/jazz/folk C. modern D. choreography

02 Music- A. band B. chamber C. choral D. new E. ethnic F. jazz G. popular
H. solo/recital I. Orchestral J. folk K. blues L. rock M. symphony

03 Opera/Music Theatre- A. opera B. musical theatre

04 Theatre- A. general B. mime C. classic D. puppet E. children's F. contemporary
G. experimental

05 Visual Arts- A. experimental art B. graphic art C. painting D. sculpture

06 Design Arts- A. architecture B. fashion design C. graphic design D. industrial design
E. interior design F. landscape architecture G. urban/metropolitan design

07 Crafts- A. clay B. fiber C. glass D. leather E. metal F. paper G. plastic H. wood
I. mixed media J. jewelry

08 Photography

09 Media Arts- A. film B. audio C. video D. computer technology

10 Literature- A. fiction B. nonfiction C. playwriting D. poetry E. creative writing

11 Interdisciplinary- artworks that feature two or more arts disciplines to form a single network

12 Folk Arts- A. dance B. music C. theatre D. storytelling

13 Humanities

14 Multidisciplinary- two or more arts disciplines that interact with each other

15 Non-Arts/Non-Humanities

Applicants must supply sufficient support materials to allow members of the review panel to determine the overall strength and quality of the artist's work. Applicants should strive to provide a balanced presentation of his or her own work and that of students or participants who have worked with the artist in an instructional setting. Stronger applications show evidence of the students' artistic process as well as the finished work.

Please do not submit original copies of artwork. The Arkansas Arts Council cannot provide the necessary security and will not be responsible for damage and/or loss.

Design Arts, Crafts, Photography, Visual Arts:

1. Ten images of artist's own work on a CD.
2. One copy of an identification list numbered to correspond with the images giving the title, date of execution, medium and dimensions of each work. The applicant's name should be at the top of each page.
3. Five additional images should be included in addition to the set of ten. Three should show the artist and students during the process of creating the art and two should show examples of student work. In lieu of these images, a five to ten minute video (VHS or DVD) may be substituted to show the artist working with students and the examples of student work.

Dance and Theatre:

1. One copy of a ten-minute video (VHS or DVD), labeled with the artist's name, date of preparation and a brief description. The video should include at least five minutes of the artist's own work, three minutes of the artist working with the students and two minutes of a finished student production.
2. Clippings, programs and reviews: one duplicate or one photocopy, 8 ½ X 11 inches. Indicate on each item: a) the artist's name, b) the name of the newspaper or publication and location, and c) date of publication. Include only clippings and programs that offer editorial comments or descriptive information about you as an artist.

Literature:

1. One copy of the artist's own typed poetry and/or prose. Paper size must be 8 ½ X 11 inches. Artist's name and date must be on each page.
 - a. Poetry: up to 10 pages required
 - b. Prose: up to 25 pages required
2. A sampling of student work should be included, clearly marked as "student work", with date(s) the works were created. A five to ten minute videotape may also be included to show the artist working with students.

Music, Opera, Music Theatre:

1. One copy of a ten-minute video (VHS or DVD), labeled with the artist's name, date of preparation and a brief description. The video should include at least five minutes of the artist's own work, three minutes of the artist working with the students and two minutes of a finished student production.
2. Clippings, programs and reviews: one duplicate or one photocopy, 8 ½ X 11 inches. Indicate on each item: a) the artist's name, b) the name of the newspaper or publication and location, and c) date of publication. Include only clippings and programs that offer editorial comments or descriptive information about you as an artist.

Folk Art, Media Arts, Interdisciplinary, Humanities:

1. Please refer to the most appropriate medium for your work (i.e. media artists, see video requirements, #1, under *Dance and Theatre*). Folk and traditional artists should submit images, CD or video depending on type of artwork. Humanities scholars and folklorists should enclose one copy of a written sample of scholarship (critical essay, article or publication), no more than eight pages, with images as appropriate.

5. REVIEW PANELS

Peer review panels determine the eligibility of artists for inclusion in the Arkansas Arts Council AIE program. The panel members are chosen for their professional experience in arts and education and include practicing artists, arts educators, and representatives of arts institutions and agencies.

6. CRITERIA FOR ARTIST SELECTION

- Excellence in the production of his/her artistic work.
- Demonstrated ability to work in educational settings, which include diverse groups of any age.
- Evidence of experience with curriculum-based arts activities.
- Demonstrated understanding of the Arkansas Curriculum Frameworks and/or the Character Centered Teaching Initiative.

7. RESIDENCY PROGRAM LENGTHS

The Arts in Education program may vary in length and have different goals and budget constraints:

Short-term Residency Program (ten days to two months)

Suggested to help broaden the participant's arts experiences by adding a new arts component to a curriculum or program. Provides a foundation upon which long-term programs can be built.

Long-term Residency Program (three months to ten months)

Suggested for sites with on-going residency programs to allow sponsors the flexibility to work with the artist to develop and implement a program specifically tailored to the site needs. This type provides the applicant greater access to the artist, more time for in-service sessions, community projects, public performances and/or exhibitions and more opportunities for comprehensive student interaction. The length of the residency provides the artist more time to complete the on-site work. Visiting artists may be used during long-term residency.

Visiting Artist Residency (one to five days)

Another roster artist is brought in to augment the work of the artist selected for an on-going Arts in Education residency program.

Multi-year Residency

Multi-year residencies allow time for artists to help to establish a continuing arts program at the school or community site. Returning sponsors who wish to apply for funding for a multi-year residency must detail the rationale for doing so in the AIE grant application's criteria summary.

8. COMPENSATION

Sponsors should budget for expenses to cover at least one on-site planning meeting with the artist prior to the start of the Arts in Education program.

Artist Fees

AIE residency grants will pay no more than the maximum fees listed below. The artist and sponsor may negotiate for higher artist payments, but any amount over the grant maximum must be paid from other funding sources.

hourly = \$43.75 (up to the \$175/day limit)

1 day (4 hours contact time) = \$175

1 week (5 working days) = \$875

1 month (4 weeks) = \$3,500

Artist Travel

Reasonable round trip travel expenses from the artist's home base to the residency site outside the local phone calling area are allowable. Travel by car should be estimated at 45 cents per mile.

If the artist resides in another state, travel expenses should be estimated from the Arkansas state line entry point.

Artist Lodging

The Arkansas Arts Council will fund meals at \$39 per day and lodging expenses up to a maximum of \$70 per night during the AIE program. Any costs over these Arts Council limits must be paid from other funding. Sponsors are strongly encouraged to pursue possible in-kind donations for lodging but should discuss arrangements with the artist to determine acceptable lodging conditions prior to submitting the application. If an artist must travel more than 50 miles per day, it is recommended they stay overnight in the site's community.

Supplies

Sponsoring organizations or schools should discuss supply needs with the artist and determine costs prior to submitting the application. In-kind donations for supplies are encouraged.

9. TERMS OF AGREEMENT

1. Acceptance into the Arts in Education program of the Arkansas Arts Council is not a guarantee of employment. Final selection of an artist for a residency is the responsibility of the sponsoring organization.
2. The artist is paid directly by the sponsoring organization. Fees and terms will be agreed upon between artist and sponsor in accordance with the compensation guidelines above.
3. Selected artists are placed on the roster for one year. Roster artists are then required to complete an Annual Artist Roster Update Form to remain eligible. These are available in the spring.